

# Consent Agenda

<b>Agenda Item</b>	6A
<b>Meeting Date</b>	September 28, 2015
<b>Prepared By</b>	Nima Upadhyay Special Projects Coordinator
<b>Approved By</b>	Suzanne R. Ludlow City Manager

<b>Discussion Item</b>	Single Reading Ordinance Authorizing Contract to purchase benches, trash receptacles, and recycling receptacles for the Flower Avenue Green Street Project
<b>Background</b>	<p>In FY 2015, the City was awarded Community Development Block Grant (CDBG) funding in an amount not to exceed \$106,250. The grant was awarded to upgrade the street lights to LED on the western side of Flower Avenue, between Piney Branch Road and Carroll Avenue. The LED conversion took place in August 2015 at a total cost of \$77,541. This left a balance of \$28,701 in the CDBG account.</p> <p>The City requested and received approval from the Montgomery County CDBG Grant Manager to reallocate the funding toward the purchase of benches, trash receptacles, and recycling receptacles for Flower Avenue.</p> <p>The Department requested quotes from suppliers for 13 trash receptacles, 12 recycling receptacles, and four benches. Three responses were received as follows:</p> <p>Victor Stanley:       \$28,284 Maglin:               \$34,220 Landscape Forms:   \$56,381</p> <p>The Department recommends awarding the contract to the vendor that offered the lowest quoted price, Victor Stanley.</p>
<b>Policy</b>	<p>The City maintains its facilities to ensure the safety of employees and provide a high quality of customer service.</p> <p><b><u>City Code Section 7.04.060</u></b></p> <p>“The City Council shall, by ordinance duly enacted, approve all expenditures of \$5,000.00 or more for professional services and all expenditures of \$10,000.00 or more for any other single purchase of goods or services other than professional services, provided, however, that ordinances approving such expenditures may be enacted upon a single reading...if such expenditure is specifically authorized in the budget...”</p>
<b>Fiscal Impact</b>	Funding for this purchase is available in the Special Revenue Fund through a Community Development Block Grant
<b>Attachments</b>	Draft Single Reading Ordinance

<b>Recommendation</b>	Approve Single Reading Ordinance
<b>Special Consideration</b>	

Introduced by:

Single Reading

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2015-**

**CONTRACT FOR PURCHASE OF TRASH RECEPTACLES, RECYCLING  
RECEPTACLES, AND BENCHES FOR FLOWER AVENUE**

WHEREAS, the City's FY 2016 budget includes funding in the Special Revenue Fund from a Community Development Block Grant for improvements to Flower Avenue; and

WHEREAS, the original project included the retrofitting of street lights on the west side of Flower Avenue to energy efficient LED lighting; and

WHEREAS, that LED street light conversion was completed in August 2015, leaving \$28,701 available in the grant fund for other uses; and

WHEREAS, the City requested and received approval from the Montgomery County Community Development Block Grant Manager to reprogram those remaining funds for the purchase of trash cans, recycling cans and benches for the project area on Flower Avenue; and

WHEREAS, the Public Works Department requested quotes from appropriate manufacturers and received three responses; and

WHEREAS, the quote received from Victor Stanley, Inc. was the lowest quote and the vendor is considered responsive and responsible; and

WHEREAS, sufficient funds are available in the Special Revenue Fund budget to cover the cost of this purchase.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager is authorized to enter into a contract with Victor Stanley, Inc. for said trash and recycling containers and benches at the quoted price of \$28,284.

SECTION 2. This Ordinance shall become effective upon adoption.

ADOPTED this \_\_\_\_ day of September, 2015 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: