

Regular Meeting

Agenda Item #	2
Meeting Date	February 25, 2013
Prepared By	Jessie Carpenter City Clerk
Approved By	Suzanne Ludlow Acting City Manager

Discussion Item	Single Reading Ordinance Awarding Small Community Grants
Background	<p>The Small Community Grant Review Committee met on February 7, 2013 to review the eight applications received by the deadline. The Committee recommended that funding be approved for Takoma Plays (\$1,000); Real Food for Kids – Montgomery (\$1,500); and Historic Takoma (\$500). The Council heard the Committee's recommendations on February 11, 2013.</p> <p>The ordinance awarding the grants was introduced and seconded during the City Council's special session on February 19, 2013. Councilmember Smith moved to amend the ordinance to award \$1,500 to EduCare Support Services instead of Real Food for Kids – Montgomery. Councilmember Seamens seconded the motion. After some discussion, the ordinance was tabled to allow time to obtain additional information.</p> <p>The text of the attached ordinance is unchanged from that distributed on February 19. When the ordinance is taken up on February 25, 2013, the Council should consider and vote on the amendment to the ordinance prior to voting on the ordinance (as amended or not amended).</p>
Policy	The City Council determines how funds are expended and the services to be provided by City government.
Fiscal Impact	The FY 2013 budget included \$10,000 for the Small Community Grant Program. \$7,000 was awarded on January 14, 2013. The awards granted by this ordinance total \$3,000.
Attachments	<ul style="list-style-type: none"> • Single Reading Ordinance • Supplemental Information Provided by EduCare Support Services • Applications are available for review online (see the February 11, 2013 meeting packet): http://takomaparkmd.gov/clerk/agenda/index.html
Recommendation	Adopt the ordinance.
Special Consideration	

CITY OF TAKOMA PARK, MARYLAND

**ORDINANCE 2013-5
AWARDING SMALL COMMUNITY GRANTS**

WHEREAS, the City Council established the Small Community Grant Program to provide grants of \$2,500 or less to community groups wishing to conduct activities that further the Council's goals as set forth in the City's Strategic Plan; and,

WHEREAS, the Council allocated \$10,000 in the FY 2013 budget for the Small Community Grant Program; and,

WHEREAS, staff conducted two solicitations for applications with deadlines of October 19, 2012 and January 28, 2013;

WHEREAS, upon the recommendation of the Small Community Grant Review Committee, the City Council awarded \$7,000 in grants on January 14, 2013; and

WHEREAS, in accordance with the program guidelines, the Review Committee met on February 7, 2013 to review the eight applications received by the January 28, 2013 deadline; and

WHEREAS, on February 14, 2013, the Review Committee recommended to the City Council that funding be approved for Takoma Plays, Real Food for Kids – Montgomery, and Historic Takoma, Inc.; and

WHEREAS, the Council considered the Committee's recommendations, the proposals from the applicants, and the needs expressed therein.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK THAT:

Section 1. Grants are hereby awarded pursuant to the terms of the Small Community Grant Program to:

- A. Takoma Plays (\$1,000)
- B. Real Food for Kids – Montgomery (\$1,500)
- C. Historic Takoma, Inc. (\$500).

Section 2. The Acting City Manager is hereby authorized to execute documents and take any action necessary to carry out the intent of this Ordinance.

Section 3. This Ordinance shall be effective immediately.

Adopted this _____ day of _____, 2013 by roll-call vote as follows:

Aye:

Nay:

Absent:

Abstain:



EduCare Support Services Inc

Assisting Families

Educating Communities

Dear Jessie,

Currently EduCare Support Services is not in a position to give Grace United Methodist Church a monthly contribution of \$200.00 for the space and utilities currently being used. We are kindly requesting that the City of Takoma Park issue a check in the sum of \$600.00 to Grace United Methodist Church on our behalf.

The Church has been very gracious in allowing us to use its space and its utilities with no monetary contributions from us for the past six months. The church's financial situation has changed significantly as have the utility bills. We feel that it would only be fair for us to contribute towards the utility bills as this would help the church considerably and ensure that we continue to operate from its premises. We have been using and will continue to use the space and utilities at the church until we can find a bigger space. We need to ensure that the fridges and freezers in which we keep the frozen food that we supply to our clients continue to operate at the proper temperature daily while still at the church. It is therefore in our best interest to support the church at this time with the requested funds.

I have already obtained an invoice from the Church. The remaining balance of \$ 500 would be used to purchase a walkie talkie and a cell phone with prepaid plan for 12 months with Simple Mobile for the agency use. These items are needed to enhance productivity during our onsite and office site emergency food delivery.

We have already purchased the 2 freezers from the grant (\$9,000) we received from City of Takoma Park Emergency Funds.

The application for funding through the City of Takoma Park small grant for fiscal year 2013 for the amount of \$ 2,500 does not include the cost for freezers. The requested funds would be used to procure needed items such as stationeries/office equipments including inks, papers, stamps, envelopes etc. The program is in need of the following warehouse equipments, fork lift to move pallets, and hand trucks. We will also utilize this fund to print 100 lawn signs which would be distributed in Takoma Park and surrounding communities.

Centre Location: 7001 New Hampshire Avenue, Takoma Park, Maryland 20912

Email: educare_ss@yahoo.com

Website: www.educaresupportservice.com

Tel: 240-450-2092

Fax: 240-490-2491

Tax ID Number: 27-3299831



EduCare Support Services Inc

Assisting Families

Educating Communities

Between February 1, 2013 and February 19, 2013, EduCare Support Services Inc. has provided perishable and non-perishable food items to a total of eighty individuals within thirty households within the City of Takoma Park.

Thank you!

Sincerely,

Dunrick Sogie-Thomas

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